

Bradford



BEACON

School

Admissions Policy

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Admissions Criteria

Pupils admitted to Bradford Beacon School will have a diagnosis of Autism Spectrum Condition and will have an EHCP. Bradford Beacon School may be named in Part 4 of their EHCP with the support of the parents/carers and the Local Authority (LA) where the young person lives.

Pupils can be admitted into Bradford Beacon School at any time of the academic year. Pupils can only be admitted to Bradford Beacon when there is a vacancy, and the school can offer an appropriate peer group and curriculum and the admittance of the new pupil will not negatively impact on the education of pupils already placed here.

Admissions Procedure

The Head of School, with the assistance from the Multi-Disciplinary Team, has the delegated responsibility for admission to Bradford Beacon School. Referrals may come from the parent, and/or the LA where the pupils live. The admission process follows certain steps:

1. The LA sends a copy of the proposed EHCP to Bradford Beacon School with supporting advice or the parents approach the school and provide supporting information.
2. The SLT and the multi-disciplinary team (MDT) makes a preliminary decision on the basis of the information received from the LA / parent.
3. If this information suggests that a placement may be appropriate then an assessment will be arranged, initially a TEAMS call followed by an onsite current education placement visit.
4. The child may be invited to attend a taster session at Bradford Beacon School allowing further observation and feedback from teaching staff, support staff and the MDT.
5. At the same time, learner information will be collected from the teams around the pupil – EHCP, Reports, Medical assessments safeguarding information, information from previous education settings and other relevant information. This will be collated by the group and the Admissions Manager.
6. The Bradford Beacon Admissions Panel will convene and review the paperwork, assessments and information regarding the pupil and discuss whether Bradford Beacon School can fully meet their needs. The final decision for offering a place lies with the Head of School.
7. When a child is offered a place at Bradford Beacon School the LA will inform the child's family. The school will then contact the family to discuss needs.

Placement will be agreed if:

- The school can meet the child's needs
- It is compatible with the interests of the pupils already enrolled in the school
- It is efficient use of available resources
- If significant or challenging behaviour or significant difficulties are identified which may require additional support or resources, there may be a need for additional placement costs. If this is the case, these will be calculated on an individual basis and details of which additional costs are to be added clearly set out.

Entry / Transition Arrangements

The Head of School or SENDCo will meet with all pupils/families to discuss and plan an entry strategy which meets the child's needs. This strategy may differ from child to child depending upon their needs, previous experiences, previous placements/programs etc.

Although a date to come on roll will be agreed, there may be a period where we are awaiting pupil information, transport to be arranged, and safeguarding files to be received. During the period between on-rolling and the pupil start date, the class teacher will make contact and a transition plan will be established. This ensures welfare obligations are met.

A transition plan will be developed in partnership with the family with a maximum two-week transition to full-time education on site. Pupils may only come on site once the contact information pack has been returned with a minimum of two emergency contact numbers and the safeguarding file from the pupil's previous setting has been received.

Bradford Beacon aims to ensure that entry into the school is as positive an experience as possible.